

**SCOTTS BLUFF COUNTY TOURISM COMMITTEE
IMPROVEMENT GRANT APPLICATION**

Please type the following information either on this form or using this format.

Deadline for submitting grant applications is January 1st. The Scotts Bluff County Tourism Committee will meet the third Wednesday of January on the second floor of the Administration Building to consider projects for an Improvement Grant. Please notify the County Clerk if you wish to present your improvement project at this meeting by calling 436-6600, at least 10 days in advance. Presentations should be no longer than 10 minutes. The Committee will vote on the proposal at the next regularly scheduled meeting unless an emergency exists. Notification of awards will be mailed by the first of the following month.

Project: _____

Contact Person: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **E-mail:** _____

Name and location of project:*

Describe the project, including timeline:*

Total amount of money requested: _____

Total estimated overall costs: _____

(Please provide a detailed budget of the project and estimated costs with this application.)

How will this project increase visitation to, or encourage visitors to stay longer in Scotts Bluff County?*

Other agencies or groups co-sponsoring the project.*

- **Project budget and proof of nonprofit status MUST be attached.**
- **Thirty days after the project is completed a report must be submitted to the Tourism Committee giving final results.**
- **All printed material or advertising media must credit the Scotts Bluff County Tourism Committee as a sponsor of this project, and a link to www.VisitScottsBluff.com must be included in any website.**

***Attach additional sheets as necessary**

Please submit nine copies of all materials to: Scotts Bluff County Tourism Committee, c/o County Clerk's Office, Scotts Bluff County Administration Building, 1825 10th Street, Gering, NE. 69341

**GRANT AGREEMENT
SCOTTS BLUFF COUNTY TOURISM COMMITTEE**

In consideration of a grant of \$ _____ from the Scotts Bluff County Tourism Committee, the undersigned Grantee agrees:

To use the grant only for the purpose expressed in the Approved Improvement Grant Application:
To _____ (project name)

1. Grantee agrees to maintain records of expenditures and receipts.
2. A final report with a full accounting on the manner in which the funds are spent, and copies of all paid receipts will be provided to the Scotts Bluff County Tourism Committee within 30 days of the conclusion of the project. Failure to submit paid receipts will result in a potential loss by Grantee of funds.
3. Grantee agrees to periodically update the Scotts Bluff County Tourism Committee on the progress of the project including timeline and projected date of completion.
4. To credit Scotts Bluff County Tourism Committee as a sponsor of this project.
5. To include in any website, a link to the Scotts Bluff County Tourism Committee website: www.VisitScottsBluff.com
6. Not to use any of the grant funds:
 1. For supplies and equipment.
 2. For general operating expenses.
 3. For additional or current personnel salaries.
 4. For items not included in the Approved Grant Application.
 5. In any manner that would violate the Nebraska Development Act, Neb. Rev. Stat. §81-1245, et seq. (as amended from time to time).
7. Grantee acknowledges that this is a 50/50 matching grant up to the approved amount.
8. The individual signing this Grant Agreement hereby represents that he or she is duly authorized to exercise such Agreement in the capacity in which he or she is executing the same.

Organization Name, Grantee _____

By: _____ Title: _____

Date: _____

Approved By:
County Representative: _____

Date: _____